



THE CHILDREN'S FOUNDATION
ALDERWOOD FAMILY DEVELOPMENT CENTRE
2750 East 18th Avenue, Vancouver, B.C. V5M 4W8
Tel: (604) 434-9101 Fax: (604) 437-9107

JOB DESCRIPTION

JOB TITLE: FASD Key Worker

Reports to: Alderwood Program Supervisor

GENERAL DESCRIPTION:

Employees in this position are required to support families of children and youth with FASD and other developmental behaviour conditions. Support will consist of: coordinating services, linking and brokering resources, information and referral, intervention re: problem behaviours, and outreach to children, youth and families.

DUTIES:

- Supporting families through above-mentioned processes
- Facilitating support groups
- Ensuring adequate communication and liaison between milieu, school, recreation, physical care and other resources
- Participate in planning for and in discussions of progress of children and youth using strength-based ICM and wraparound processes
- Preparing required reports, keeping records and performing other duties as required
- Facilitating parent-to-parent and self-help initiatives
- Other duties as negotiated with supervisor

ACADEMIC AND SPECIALIZED ABILITIES:

- Bachelor or graduate degree in social work, child and youth care, or related human service field with a minimum of 2 years related experience, or a diploma in child and youth care or related human service field and a minimum of 3 years experience working with children and youth affected by FASD; or related experience;
 - working with children and youth who demonstrate significant to severe behavioural difficulties, exhibit cognitive and developmental challenges and have complex health and mental health issues
 - working knowledge of children, youth and families with FASD and other complex behavioural disorder needs, and/or multiple social or educational needs, and how to support families
 - developing and facilitating support groups

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- managing a varied, complex caseload
 - working across disciplines and agencies
 - Criminal Record Check

KNOWLEDGE, SKILLS AND ABILITIES:

- Interpersonal skills, ability to listen, build rapport and develop relationships of trust with families and other professionals
- Demonstrate a high degree of ethical practice in their relationships with individuals, families, service providers and other professionals
- Demonstrated skill in developing and facilitating support groups
- Knowledge of FASD and impact on families
- Understanding of adolescent and adult addiction issues
- Understanding of disability issues and legislation
- Knowledge of systems theory, assessment, treatment modalities and family-centred care
- Demonstrated cultural competence
- Consulting and problem solving skills
- Work independently with clinical supervision
- Produce clear and accurate verbal and written reports
- Maintain current levels of knowledge related to FASD and participate in recommended and approved training
- Organizational and time management skills
- Team worker

Additional Requirements:

- Warm, open, engaging and non-judgmental
- Clear understanding of personal/professional boundaries, and the ability to establish and maintain project-specific role
- Ability to organize, initiate and manage multiple tasks, work well under pressure and set priorities
- Be flexible, well-motivated, highly self-directed and be able to demonstrate innovative practice
- CPI – Non-Violent Crisis Intervention Current Certification
- Valid Level I First Aid certificate
- Use of a reliable vehicle capable of safely transporting families for work and valid Driver's License.
- Ability to work effectively with a wide range of community professionals.
- Must complete a probationary period as specified in the Collective Agreement
- Have no relevant criminal history.
- Workers must maintain confidentiality, undergo annual successful criminal record checks, and be sensitive to diversity among clients, co-workers and the community

The above information is acknowledged by:

(Supervisor's Signature)

(Employee's Signature)

SP/mr
Aug. 14/06